

Excelsior High School

COVID-19 Protocols **for** **Students**

January 2021

THE SCREENING AND ADMISSION PROCESS

- All students entering the school compound must be screened. The entry points will be managed to prevent crowding and physical distancing must be maintained.
- A non-touch thermometer will be used to check the temperature at the head or on the arm; some will be logged along with the individual's name.
- Students who present with an abnormal temperature, or symptoms of COVID-19, will be assessed further by the School Nurse and arrangement made for the child to be taken home. The MOH will also be informed.



- All Students entering the compound must wear a mask.
- All Students entering the compound will need to have their hands sanitized or washed with soap and water at the closest hand washing stations.

- Students who are sick are encouraged to stay home until they are better.
- Students with underlined medical illness are being encouraged to take their medication, remain in close contact with their doctor and adhere to all the COVID-19 protocols.



HOLDING AND ISOLATION AREA

A Holding Area, which is a tent at the front of the school, will house students who need further investigation by the nurse that is, those students with elevated temperature and with symptoms of COVID-19.

The nurse will assess these persons and then decide where they go from there.

Persons are not to be taken to the nurse, but rather the nurse be called to the person as much as possible.



An Isolation Area is prepared at the Wellness Center. This area will house persons of suspect flu like symptoms or contact of a COVID-19 patient needing further management.



This area is for the nurse use only.

This area must have the following; hand washing station, hand sanitizer, hand towel, gloves, facemask, face shield, disposable gowns, etc.

This area will require frequent sanitization (after each use).

N.B.

- Students who are placed in the isolation area, will be collected by their parents/guardians, when contacted.
- They will be asked to contact the MOH COVID-19 numbers, and quarantine for 14 days or more.
- A letter of clearance from the Health Department must be provided on their return to school.

MANAGEMENT OF A SUSPECTED OR CONFIRMED CASE OF COVID-19

If a student or staff has symptoms of COVID-19 or has come in contact with a patient who tested positive for COVID-19, the following steps will be taken:-

1. Identify the individual
2. Isolate the individual: the isolation room would be utilized.
3. Intervene: provide the individual with a surgical mask, check vital signs (temperature, pulse, respiration, blood pressure, oxygen saturation level), history taking, perform a general assessment. Administer OTC (over the counter drug if necessary), administer fluids, provide comfort, monitor.
4. Inform: The Principal, Parent/guardian/NOK, the Health Department (Kingston and St Andrew Health Department)
5. Arrange transportation for the individual to be taken home or to the hospital if symptoms are severe. Advise to quarantine at home for 14 days or more as directed by the health department.
6. Perform contact tracing with assistance from the health department.
7. Perform deep cleaning and disinfecting within the facility and special attention made for those areas where the infected person(s) was stationed or visited. This exercise would be guided by the Health Department.

NB. In the event that a large number of persons become infected, this may result in a site lock down.



SANITIZATION and DISTANCING

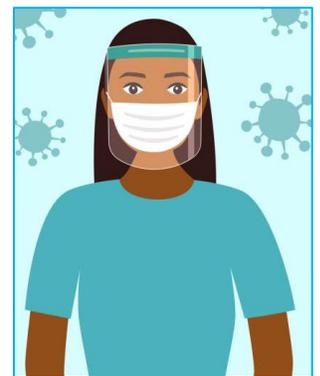


All areas (classrooms, offices, bathrooms, computer labs, Cafeteria, Wellness Center and Auditorium, gazebos, etc.) will require frequent cleaning and disinfecting throughout the day. This will help to reduce the risk of transmitting the virus which may be on various surfaces. The Ancillary Staff have been trained on how to carry out these cleaning activities and the same will be reinforced.



Wearing of mask or face shield

- The wearing of a face mask is mandatory.
- Students will be educated on how to care for their facemask and face shield.
- Students will be asked to take two or three masks to school each day where same will be changed at various intervals throughout the day.
- Students will be allowed to remove their mask when they are in an open space away from others.
- Some students will be allowed to wear a face shield if they have difficulty breathing in a face mask.



Physical distancing



- ✓ Physical distancing of 6 feet apart must be adhered to at all times.
- ✓ Physical distance signs and markers will be put in place in classrooms, offices, computer labs, Science labs, Cafeteria, staff rooms and all outdoor seating areas to aid in adherence to this protocol.

No hugs or handshakes are allowed at this time. There are, however, other ways to greet each other.



Hygienic practices



- Students will be required to wash hands with antibacterial soap or sanitize same throughout the day as this practice helps to remove microorganisms, dirt and grease from the hands.
- Practice the correct technique to wash your hand properly.

- ✓ If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- ✓ Ensure that you cover all surfaces of your hands with the hand sanitizer and rub your hands together until they feel dry.



Students should take a hygienic pouch to school which should contain; hand sanitizer, soap, wipes, tissue, rag etc.)

Sports

No contact sports is recommended at this time.

